

**Auburn Old Town Gallery
Board Meeting Minutes
April 8, 2024**

Meeting was called to Order at 6:00 PM

Roll Call: Present – Connie, Kirsty, Cathy, Linda, Louise, Janis, Suzanne, Lorna
We had guest, Sierra Mohr - gallery member, attend during a portion of the meeting

Agenda Adjustments –

Janis questioned that the item to draft Procedures for member leaving gallery was not included under Old Business on this agenda. In discussion, we concluded that as long as the Board is made aware of a resignation, and we do our own individual jobs of notifying who needs to be made aware, we should be fine. For now we will let it sit.

Connie asked if there were any corrections or edits to the March Board Meeting Minutes. As no one had changes the minutes stand as approved.

President remarks: Connie

Connie welcomed Lorna to the meeting. She further welcomed Lorna to her new position on the board and took a minute to share a survey comment from a member stating that it is very important that all members have the chance to be on the Board. Recommending that all members should rotate into a position.

Vice President – Louise

Reached out to the Artery to see if one of the managers there can share their organizational structure. She understands they do not use K-1 schedule that is causing issues for our members and our current CPA.

Treasurer: Kirsty Roberts

Did not have financials to report

Account balances:

MM balance \$

LLC Checking \$

Petty Cash \$200

Balance \$

Month end profit \$

Will have financials next week and forward them to all of us

Secretary Report: Janis Quinn

Reported that scheduling is going well. The extra shifts in March brought us current now to 2024. April has 7 extra shifts – Therese began with last name beginning ‘M’ and will rotate from there.

Publicity Director – Lorna Miser

Needs to check with Diane re: Placer Art’s Tour Registration. Discussed value of participating vs. expense. Feels it’s a positive event for us to do. Cathy responded to question of how many spaces are available.

Decided to wait until we have the financials before determining if we can afford the \$300 fee.

Connie questioned if we are ‘short’ with money for expenses, can we pay from our MM account. Kristy believes yes.

Received email from Auburn Quail Trail. Looking for sponsors for their fundraising event on April 30th. This information will be forwarded to membership for their individual donations, should they wish to participate.

Lorna questioned who has access to the AOTG Press email and was advised she should check with Darlene as Darlene manages that email account.

Special Events: Diane Tharp

Connie provided report in Diane's absence.

May co-op information will be sent out as it gets closer.

Lorna and Diane are both willing to sign the gallery up for the Placer Arts Tour.

She will also be sending information out regarding the Art Walk as it becomes available.

Membership – Suzanne Hambleton

Two applications received for May jurying. These include a Watercolor artist and a Printmaker.

Our new jeweler, Suzanne will be bringing in her work on Friday.

When asked, Suzanne reported we have 3 artists on waiting list. These are artists that have declined coming in and/or their work is too like other artists in the gallery at this time.

Lorna questioned if we can do something with the empty spaces to make them less obvious. Cathy will look into it

Display: Cathy McAllister

We have 4 open spaces. In regards to the recent decision to replace the existing stools in Gallery.... Cathy has decided, due to Gallery finances to refurbish stools we have rather than purchase new. She will make them more aesthetic to gallery colors. Estimating it will take about \$50.

Facilities: Linda Whiteside

No report from Linda. Louise thanked her for volunteering her time to work with Louise on Easter.

Old Business

Day/Time of future board meeting

Monday 5/13 @ 6:00 PM

Revision of Membership Agreement

Draft has gone back and forth a few times and is getting closer to being complete. Janis agreed to take one last look to ensure all discussed changes have been incorporated, and to then send Connie a clean copy. I.e., Reference to artists joining gallery and leaving during certain months in their first year of membership. It was agreed to strike this from the agreement.

Following final revision, and approval from the Board, the agreement will be presented to the Membership.

Revision of By-Laws

This will be on hold until progress regarding our current accountant and the requirements of the membership in regards to filing have been discussed and resolved.

New Business

The Board agreed to review the recent situation that arose from two artists seeming to have "like work". Both artists were present during the discussion. These artists have amicably worked the situation out, but we further conversed as to best way to manage things like this in the future.

It was felt that we have been quite restrictive when jurying work of potential artists and that perhaps this could be a bit more relaxed. Good points were made in conversation about when is the work too much like another artists – and where personal style, technique etc., might be allowed as an artist grows and evolves in their art.

Lorna suggests we just follow how this is outlined in our by-laws and membership agreement. If a situation arises where artists have very 'like' work to talk and work it out. If a solution cannot be met then the Board should be asked to help coordinate a resolution. The board agreed with this approach.

A few additional questions came up.

How to move forward with potential artists jurying? We know we need to fill the gallery but we should keep integrity in how we select artists.

What would happen if an existing member brings in something substandard? If complaint is made it would be addressed by the Board.

We then discussed a request we received from a current artists that spoke on behalf of her son, who wishes to jury in May. Apparently the son is in AZ until April 30th and unable to meet the April 29 deadline. They are requesting an additional day extension. Suzanne will reach out to our member to approve this request, but state that her son does need to reach out to us in the next few days. It was agreed by all that the potential artist is the one HE needs to communicate with us.

Discussed offering feedback to artists when they haven't been juried in. Idea was to have members jot notes down when jurying to provide back to potential should they ask. Determined this was not a good thing to do, but rather if they ask for feedback to then just communicate the overall feelings of the work from the membership as a whole.

Accountant

We have lost our current accountant. There is a very bad situation that has been brewing for some time and basically over the K-1 Schedule that the accountant requires us to complete. Louise to research more with Highhand and how they file.

Connie then suggested that each board member offer a suggestion of accountants that might be taking on new clients. Will also seek referrals from membership.

Bylaw Revisions

This will fall in line with what we decide with new

Louise motioned to adjourn the meeting. Linda seconded. All in favor AYE

The meeting adjourned at 7:50 PM

Respectfully Submitted,
Janis Quinn, Secretary