

Auburn Old Town Gallery  
218 Sacramento Street, Auburn, CA 95603  
Membership Meeting Minutes  
May 17, 2021

Call to Order: This Zoom meeting was called to order by AOTG President Shoshanna Bilunos at 7:00 pm. Members not present: Terry Accomundo, Jaimie Baxter, Laura Bracken, Judy Butler, Gini Crepps, Lana/Linda, Barbara Hoffman, Sandy Lindblad, Gail Morgan, Kaylynn Sanderson, Jane Wells

Approval of Minutes. Diane Tharp: The March 15, 2021 Membership Meeting Minutes were approved, the motion made by Stacy Pedri and seconded by Janis Quinn.

Vice President's Report. Patty Pieropan Dong:

Patty had nothing to report. Patty is the liaison between the board and gallery members. Please bring any gallery or interpersonal issues to Patty, and she will bring these to the board or help with resolution. Shoshanna is also available to help with gallery issues.

Treasurer's Report:

Stacy Pedri sent out the financial reports to members via email. As of April 30, 2021, the gallery's assets total \$26,598.73. March had a loss of -\$2,934.78 due to the following expenses: \$1,000 to tax consultant, \$800 for tax payment, and the new computer and printer. April had a positive ending balance of \$227.09. The financial report was approved, the motion made by Sandy Delehanty and seconded by Jenn Norpchen.

It is important that there is always cash for change in the cash bag. Let Stacy know right away if change is needed. Don't forget to count the cash bag at the beginning and end of each day.

Committee Reports:

Events. Stacey Lamothe:

The first Old Town Co-Op is scheduled for Thursday, May 20. Stacey asked for another member to volunteer to demonstrate inside the gallery during this event. Any members wanting to come and help should show up at 5:00 pm when the event begins.

Stacey made a plea for more Event Committee members. Gia McNutt was the only current committee member. The following members volunteered to join the committee: MaryLou Anderson, Christina Salazar, Amy Conley, Janis Quinn, KayLynn Sanderson, and Don Antram. Sonja Hamilton and Ann Ranlett volunteered to demonstrate at events whenever possible.

Sunshine. Carol Bellamy:

Our Sunshine Chairperson is Carol Bellamy. The Sunshine job is to send cards and/or flowers to members with illnesses, surgeries, or tragedies in their lives. Carol also keeps the members informed about the status of members with these difficulties. She appreciates when others keep her informed about members' issues.

Carol had reports regarding the following members:

- Kelly Quinn had another surgery for a torn retina.
- Susan Stoll had surgery on her hand, and will need the same surgery for her other hand after this hand heals.
- Chris Foster is still having trouble adjusting to medication following hip replacement surgery.
- Ardith Gray will have shoulder surgery in June.
- Lana Federico had a fire in her studio with lots of damage.

#### Membership, Ardith Gray:

Suzanne Hambleton is helping Ardith with membership responsibilities. There were 4 applications: 3 new artists and Dana Biello-Barrow who is jurying a new medium, alcohol ink paintings. Suzanne prepared 4 digital folders of artwork and artist information and sent these out to all the members via email. Artwork was also available to view at the gallery for 2 days. There was a discussion about the artists, and the ballot will go out to members the next day. There will also be a question on the ballot asking if members were able to view the artwork at the gallery in person.

There were concerns about the short window for viewing of artwork at the gallery. Ardith said she had to be at the gallery the entire time so a lengthy view time would be difficult for her. It also is confusing to customers that artwork is displayed but not for sale. Some members had difficulty logging into Dropbox and were not able to view the artwork online. Hopefully, membership meetings will be able to return to in-person meetings and the jurying process will return to normal. This possibility will be reviewed as Covid restrictions are lessened and members feel more comfortable about in-person meetings.

Sandy Delehanty suggested trying the app WeTransfer which would be easier than Dropbox. Members were invited to suggest other possible art sharing sites. Susan Stoll suggested still using some kind of web sharing site for viewing artwork for jurying. This could be helpful as a part of a prescreening process.

#### Publicity, Darlene Riel:

The Online Shop is going well, but we need to keep the listings new and current each month. This keeps the listings interesting to our audience. So far there are no new listings for June. The new listing form is very helpful and convenient. Ask Laura or Darlene for the link if you don't have it. This link is also in the "Members Only" section of the gallery website.

#### Facilities, Jenn Norpchen:

Jenn will be doing a space analysis of the storage room. She would like to rearrange the storage room to eliminate wasted space.

There were concerns about the signage indicating our gallery in Old Town. Sandwich boards placed on the sidewalks are supposedly not allowed but businesses are currently using them. The gallery is limited to what signage we can display due to Old Town business regulations. The gallery had to get a permit to allow the sculpture that hangs over our doorway. There is an existing sign hanging over our door that might be more visible if it was turned sideways. There is also a plexiglass sign in storage that might go in a window. Jenn will explore signage

possibilities and research what signage is allowed by the city. Shoshi offered to help Jenn with this.

#### Display, Susan Stoll:

Susan and Linda Miller have scheduled all the moves for the rest of this year. Members still need to paint their walls when they move. Remember that there is no paint cleanup in the bathroom. Use only disposable brushes or take home your painting supplies to clean up at home.

#### Old Business:

Schedule: The gallery will start opening again on Tuesdays in June. Board members have had a second shift added to schedule to facilitate opening on Tuesdays. (Board members are only required to work one shift each month). Members on the Extra Shifts List will also be called upon to fill the schedule. Thanks to Cathy McAllister who is doing the scheduling while Chris Foster is on leave. Be sure to check the schedule when it comes out each month because shifts may change. Members have requested permanent shifts and Cathy will work on this.

Old Town Association Liaison: We need a member to fill the position of Old Town Association Liaison. This position is important to keep abreast of the events and planning in Old Town and have a voice for the gallery at the meetings. Suzanne Hambleton took this position but has a conflict with their meeting dates. Suzanne is now helping Ardith with membership. The Old Town Association meets on the 3rd Tuesday of each month at 7:00 pm. This is an in-person meeting in Old Town. Please contact Shoshi if you can fill this position.

#### New Business:

Introduction of New Members: The gallery's newest members introduced themselves. Welcome to Gia McNutt (mixed media), Dan Antram (mixed media), MaryLou Anderson (fused glass), and Amy Conley (ceramics)!

Placer Arts Studios Tour: The Placer Arts Studios Tour is scheduled for November 12-14, 2021. The gallery will be participating on the tour as a gallery location on the tour map.

Credit Card Reader Malfunction: If the internet goes down for a prolonged time, the credit card reader will drop its connection to the POS system. It is simple to reconnect, and Doug Parks will send out directions for this. He will also add these directions to the POS binder. Thanks to Doug for the new computer system and Susan Stoll for the new label printer!

POS Binder: Keith Smith will be updating the POS Binder.

Adjourn: The meeting was adjourned at 8:45 pm, the motion made by Ardith Gray and seconded by Darlene Riel.

Minutes submitted by AOTG Secretary, Diane Tharp.